



OREGON CHAPTER BOARD MEETING MINUTES
Grand Ronde, Oregon
 June 12, 2025

Board Members in Attendance

		Present	Absent
Doug Singer	<i>President</i>	X	
Shannon Williams	<i>President-Elect</i>	X	
Chase Welborn	<i>Secretary</i>	X	
Krey Younger	<i>Treasurer</i>	X	
Russ Thomas	<i>National Delegate</i>	X	
Tim Blackwood	<i>Immediate Past President</i>	X	
Maureen White	<i>Director #1</i>	X	
Ryan Webb	<i>Director #2</i>	X	
Mark Wilrett	<i>Director #3</i>	X	
Dawn Easley	<i>Director #4</i>	X	
Nick Polenske	<i>Director #5</i>	X	
Leslie Finnigan	<i>Director #6</i>	X	

Additional Attendance

Matt Macrostie
Gary Stockhoff
Lori Faha
Delora Kerber
Dayna Webb
Tony Roos
Peter Olsen
Todd Watkins
Brian Irish

Call to Order: 10:05 AM by Doug Singer, President

President's Report

- Doug provided an update. PACE award was submitted last week. The audit committee has been appointed and the July meeting has been scheduled. Appointed a nominating board for upcoming board members. Oregon Transportation Bill has been presented, and Tony started a discussion on the ODOT funding side on how some of these funds transfer funding to local agencies. Tony is requesting APWA Chapter Board write a letter in support of this bill as it's better for the state transportation system as a whole. Shannon made a motion for the letter to be revised to say the "Oregon Chapter Board" versus "Oregon Chapter" is in support of the letter. Ryan seconded motion. Russ, Mark, and Maureen abstained from voting. The motion passes.

Secretary's Report

- Chase presents the draft minutes from the May Chapter Board meeting. Shannon motions to approve the minutes. Nick seconds. Unanimous approval.

Treasurer's Report

- Krey provided an update and the treasurers report through May. Wild Apricot and MMM is working out very well. Everything is reconciled through May. Revenue slightly above budget due to outstanding attendance at the Salem Conference. Roughly \$60k additional cash reserve earned this year. Chase made a motion to approve the May Minutes. Leslie seconded. Motion carries unanimously.

Fiscal Year 25-26 Budget Review & Adopt

- Krey presented working budget for 25-26 FY. Contributions to cash reserve of \$3,045. Total budget of \$699,025. Doug entertains a motion. Chase makes a motion to approve FY 25-26 budget. Leslie seconds. Motion passes unanimously.

National Delegate's Report

- Russ provided an update. Regional Delegates meeting was 6/12. PWX registration is coming out soon. Region IX Dinner at PWX is requesting sponsorships, but was waiting for a list of who to send the request to. An email blast to everyone will include those not at PWX. One option is the Conference Exhibitors and Delegates from the Spring Conference as a target base. With Tina retiring this summer, the Region IX Director position will be becoming available. National is thinking of adding a third conference, Women in Public Works. Still in discussion levels. San Diego is getting \$10k to start a podcast. Texas getting \$2,500 to start a mentorship program. More opportunities out there that Oregon can take a look at. Chapter Reports have gotten cleaned up. Nick made a motion to have the Oregon Chapter cover PWX Registration for one attendee to represent Oregon Young Professionals. Ryan seconded. Motion passed unanimously.

Past President's Report

- Tim provided an update. The PACE award has been submitted. Nominating Committee has been set up.

Financial Administrator

- Krey presented two options for a chapter book keeper. One is MMM as an add service to their current contract. A second is with someone who provides APWA Chapter Bookkeeping, Christi Strach, for several chapters across the Country. The costs were roughly similar. Krey recommended MMM as they have been very good to work with on a regular basis for the Chapter Events. Shannon made a motion to hire a financial management company. Russ seconded the motion. Motion passes. Leslie makes a motion to hire Christi Strach. Ryan seconded the motion. Motion passes unanimously.

Fall Conference Update

- Conference planning has not yet started. Leaning towards Halloween Themed with Costume Contest. Lori to help with keynote speaker.

Committee Discussion (Committee Chair/Committee Board Liaison)

- ✚ Communications (Reed/Welborn)
 - Q2 newsletter being made.
- ✚ Education (Willer/Willrett)
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- ✚ Conference Siting (Cantlon)
 - Looking at overall strategies and reviews of the conference. Working on longer term scheduling plans for the Conference locations.
- ✚ Collections & Maint. School (Ngariki, Jacobson/Easley)
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- ✚ Young Professionals (Weinberg, Loveday/Polenske)
 - Building a student chapter at Oregon State University.
- ✚ Membership – (Jones/Finnigan)
 - On-going issues with membership roster due to website reorganization. We can now access the roster, improving.
- ✚ Luncheons (Germundson, Covey/White)
 - Eugene luncheon committee has 10 people, going very well. Approximately 30-40 attendees on every other month luncheons. Requesting more speakers or topics. Portland luncheon committee has roughly 6—8 members. Moving away from virtual luncheons to in-person only.
- ✚ Specifications – (Crowther/Polenske)
 - Reviewing draft specifications.
- ✚ Technology – (Clodfelter/Willrett)
 - Focused on emerging technologies, Public Works Asset Management.

- ✚ Scholastic (Watkins, Cox/Blackwood)
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- ✚ Awards (Garbley, Sahu/Webb)
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- ✚ Transportation (Hippenstiel, McCarthy/Polenske)
 - Looking at new tours and webinars. I5/Rose Quarter webinar was very well attended. Looking at legislative interests.
- ✚ Water Resources (Connelly, Jesic/White)
 - Expanding to waste water and potable water tours and sessions.
- ✚ Leadership & Management (Rice/Finnigan)
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- ✚ Utilities & Public ROW – (____/Easley)
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- ✚ Emergency Management (Johnson/Webb)
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Additional Items

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Meeting Adjourned: 12:06 PM by Doug Singer, President