

**OREGON CHAPTER BOARD MEETING MINUTES**  
**Virtual Meeting**  
 October 9, 2025

**Board Members in Attendance**

		<b>Present</b>	<b>Absent</b>
Doug Singer	<i>President</i>	X	
Shannon Williams	<i>President-Elect</i>	X	
Chase Welborn	<i>Secretary</i>		X
Krey Younger	<i>Treasurer</i>	X	
Russ Thomas	<i>National Delegate</i>		X
Tim Blackwood	<i>Immediate Past President</i>		X
Maureen White	<i>Director #1</i>	X	
Ryan Webb	<i>Director #2</i>		X
Mark Wilrett	<i>Director #3</i>		X
Dawn Easley	<i>Director #4</i>	X	
Nick Polenske	<i>Director #5</i>	X	
Leslie Finnigan	<i>Director #6</i>	X	

**Additional Attendance**

Amy Jones
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Call to Order: 9:03 AM by Doug Singer, President

**Committee Report**

- Amy gave an update on the Membership Committee. Still getting adjusted to taking over this new role, but things are getting a little easier now that people can access their membership numbers. Numbers are looking strong but looking for some support on potentially running a membership drive. Would be good to connect at the conference to try and push to get more involvement from Agencies in specific. Bringing luncheon back in person will also be a great tool to help drive new membership, so glad to see this taking place. The scholarship recipients’ memberships have been processed and are now active members within the chapter.
  - Membership Drive Brainstorm: The North Carolina chapter has used a special conference registration for non-members that is slightly higher in price, but they would be a “free” year of membership. In person luncheons will also help drive some non-members that participate in those activities to better understand membership and help draw a different membership pool. We do have funds that the committee can use, so keep that in mind for a membership drive potential prize.
  - APWA National is thinking of changing the group membership model to have a two-tiered membership model that is based on the size of the organization that would allow all of the Agency/Organization to become members under that umbrella. This is only in the talking stage at the moment, not currently slated for implementation.

**President’s Report**

- Doug provided an update. National APWA has sent support of the SPEED Act and are looking for local chapters to also send support for the SPEED Act as well. We will talk about this at the conference. All of the board members will be present at the retreat. The election slate for the 2026 year is open and will close the week of the fall conference. Adrienne’s contract is up for renewal at the end of the year, which we plan on executing.

## **Secretary's Report**

- No Secretary Report this month, will be provided at the conference.

## **Treasurer's Report**

- Krey provided an update. Books are not quite reconciled, but updates are coming in the next week or so, just waiting on a few final numbers from MMM. Bank of America has three options for us to send money; cash transfer system (Zelle), wire transfer, and debit card, none of which are terribly efficient and looking to potentially add a credit card to help facilitate quick payment options. Timing and potential holds for large purchases are the main reason for a potential credit card option.
- Shannon made a motion to get credit cards for both the Treasurer (Krey) and for Jessica Carptener (MMM) and follow the SOP requiring two authorized signatures from the board for purchases. Nick seconded the motion and the motion carried.

## **Membership Report**

- Amy gave an update on Membership as part of the Membership Committee update.

## **National Delegate's Report**

- Russ was not present for the Board Meeting, no update this month.

## **Past President's Report**

- Tim was not present for this meeting, but Doug gave an update on the current election slate for next year.











## **Fall Conference Update**








- Tuesday post-golf party is at a line dancing facility close by to the venue. Speakers are all set up and ready to go and all of the after-hours activities are set up. Shannon is still looking to fill moderator/facilitator rolls. Board meeting on Tuesday will be at the convention center. Online registration is currently closed as we're at capacity, there is a waiting list currently open.
- Spring Conference will be in Seaside (May 18-21, 2026) and Chase will be responsible as President-elect to plan this conference.

## **Milestones**

- Up to date on Milestones for 2025.

## **Committee Discussion (Committee Chair/Committee Board Liaison)**

-  Communications (Reed/Welborn)
-  Education (Willer/Willrett)
-  Conference Siting (Cantlon)
-  Collections & Maint. School (Block, Ngariki, Jacobson/Easley)
  - Short School is next week in Bend. Rob Block is the new chair of the committee. They are having a hard time getting speakers at their events, could be a budget conversation item to cover room/board for speakers.
-  Young Professionals (Weinberg, Loveday/Polenske)
  - Recently held an event at Birdie Time (mingolf) in Portland with 60 attendees and have the next event planned on 11/13/25 that is a technical tour of the St. Helens Waterfront project. Both Alyssa and Brittney attended PWX and continue to get a lot of value of being connected with YP at a national level.
-  Membership – (Jones/Finnigan)
  - Update given above.
-  Luncheons (Germundson, Aldritt, Morris/White)
  - Portland in-person luncheons have started back up, next one in November. Kenton Aldritt and Wyatt Morris are the new luncheon committee co-chairs in Eugene, David has stepped down.
-  Specifications – (Crowther/Polenske)
  - No major updates, continue to coordinate with ODOT and are working at getting more consistent reviews out of the public agency community.
-  Technology – (Clodfelter/Willrett)
-  Scholastic (Watkins, Cox/Blackwood)

-  Awards (Garbley, Sahu/Webb)
-  Transportation (Hippenstiel, McCarthy/Polenske)
  - Just held a very well attended (75+ people) webinar on some of the Fanno Creek Trail improvements and are actively trying to get a technical tour scheduled for the new ped/bike bridge over OR99W in Sherwood. Darren has moved to Seattle, likely will be looking for a new co-chair here in the near future.
-  Water Resources (Connelly, Jesic/White)
  - Recently had a site tour that was well attended, will continue to have these types of tours.
-  Leadership & Management (Rice/Finnigan)
-  Utilities & Public ROW – (Hennessey/Easley)
  - No updates here, likely would like to see some additional input potentially some other help/ideas here.
-  Emergency Management (Johnson/Webb)
-  Op-Engine (Cantlon & Minor/Easley)
  - Actively working on this and will have a good conversation at the conference with Ashley and the group.

#### **Additional Items**

- Stacy Lauer, a maintenance supervisor with PBOT, was not approved to attend the conference and was wondering if there could be a sponsorship opportunity to attend the conference. Probably would need to create a program to help facilitate this type of registration. Likely it will not happen for this conference as we're at capacity, will craft a response email to explain the situation. Could we use some of our planned registrations that aren't used (scholarship recipients, board members, etc.) to help facilitate this conversation. Good topic for the board retreat.

Meeting Adjourned: 10:37 AM by Doug Singer, President