



OREGON CHAPTER BOARD MEETING MINUTES
Virtual Meeting
 September 11, 2025

Board Members in Attendance

		Present	Absent
Doug Singer	<i>President</i>	X	
Shannon Williams	<i>President-Elect</i>	X	
Chase Welborn	<i>Secretary</i>	X	
Krey Younger	<i>Treasurer</i>	X	
Russ Thomas	<i>National Delegate</i>	X	
Tim Blackwood	<i>Immediate Past President</i>		X
Maureen White	<i>Director #1</i>	X	
Ryan Webb	<i>Director #2</i>	X	
Mark Wilrett	<i>Director #3</i>	X	
Dawn Easley	<i>Director #4</i>		X
Nick Polenske	<i>Director #5</i>		X
Leslie Finnigan	<i>Director #6</i>	X	

Additional Attendance

Matt MacRostie
James Dingwall
Jonathan Neumann
Jennifer Garbely

Call to Order: 10:09 AM by Doug Singer, President

Committee Report - Awards

- Jonathan and Jennifer provided an update on the awards ready for Fall 2025. Large amount of submissions this year. Discussion about adding a “small rural community project” award to match APWA National’s Award Options, but theirs is 50,000 population cap. Would need to drop the population amount down be relevant with Oregon’s demographics. The application is slightly different and would need to be reconfigured.
- New discussions on how many attendees to the Awards Ceremony are budgeted and where expense comes out. Shannon will talk with MMM about how Comp Codes can be used to register for the Conference.

President’s Report

- Doug provided an update. PWX 2025 was a great event. Received PACE award. Bend P&R got Project of the Year Award for the boardwalk project. APWA Annual Board Meeting is in Independence, Oregon. Staying at Independence Hotel. Conference Session will be in the hotel.

Secretary’s Report

- Chase presents the draft minutes from the July Chapter Board meeting. Shannon motions to approve the minutes. Leslie seconds. Unanimous approval.

Treasurer’s Report

- Krey provided an update. Audit meeting occurred. All transfer is done with Umpqua. Need to schedule with Shannon to do final transfer and close account. Chapter Bookkeeper Christy has been a great success so far. Net Revenue for FY25 is \$94k. Working on ways to modify MMM report for better information. Have \$300k cash in savings. Looking at alternate banking accounts to transfer money in to for interest earning accounts. CDs would be a good option. Consider leaving \$100k in cash,

\$200k goes in to CDs. Also can consider donating to the Foundation. Or lowering Conference Prices. Or raising benefits/features that are available at the conference (which makes it cost more). The board is supportive of Krey researching options on how to invest these funds. Krey will return to board with options to review.

- Leslie moves to approve August Treasurers report. Ryan seconds. All in favor. Motion Passes.

Past President's Report

- Got PACE Award. Nominations and Chapter Election slate prepared. Doug wanted to thank Tim John and Ashley for their work on this committee. Jennifer Garbely would be the next director. Krey makes a motion to approve the slate. Maureen seconds. The board votes to approve this slate of candidates. This will be put forth as a Consent Vote to the APWA Oregon Chapter.

National Delegate's Report

- Russ gave an update. Delegates met at PWX. House of delegates chatting but not making actions happen for National Board. Desire to increase actions. Increasing recruitment. Washington moving to multiple scholarships instead of one large one. Lots of interest in how Oregon can provide so many scholarships. Work to have Oregon identify Public Works as "First Responders" like Fire and Police. National already recognizes this, states starting to follow. Oregon ROADeo contestant got 6th place. Region IX dinner at Pinstripes Bowling alley was well attended.

Foundation Report

- Matt provided an update. Met with financial advisor to discuss investment strategies. Foundation Board Members enrolled for another year.

Fall Conference Update

- Issues with. Keynote speaker is from ODOT regarding funding. Jenine Clancy is the other speaker, works sustainability committee for APWA. Wednesday night will encourage costumes. Gizmo will be given Thursday night. Pub Crawl will have busses. Golf at River's Edge.

Milestones

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Committee Discussion (Committee Chair/Committee Board Liaison)

- ✚ Communications (Reed/Welborn)
 - Q3 Newsletter publishes on 9/25.
- ✚ Education (Willer/Willrett)
 - Got over 40 proposals for presentations at Fall Conference.
- ✚ Conference Siting (Cantlon)
 - Looking at overall strategies and reviews of the conference. Working on longer term scheduling plans for the Conference locations.
- ✚ Collections & Maint. School (Ngariki, Jacobson/Easley)
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- ✚ Young Professionals (Weinberg, Loveday/Polenske)
 - Two attending PWX and YP Summit. Portland Chapter Event next week at Birdie Time Mini Golf.
- ✚ Membership – (Jones/Finnigan)
 - On-going issues with membership roster due to website reorganization. We can now access the roster, improving.
- ✚ Luncheons (Germundson, Covey/White)
 - Eugene meeting soon.
- ✚ Specifications – (Crowther/Polenske)
 - Consistent Communication with ODOT. Setting up Bi-Annual review meeting with APWA Committee members to ensure APWA has representation in Spec Book.
- ✚ Technology – (Clodfelter/Willrett)
 - New article on AI in the newsletter. Working on an App for the Conference.
- ✚ Scholastic (Watkins, Cox/Blackwood)
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- ✚ Awards (Garbley, Sahu/Webb)
 - Looking to do have more email blasts soliciting award submissions.
- ✚ Transportation (Hippenstiel, McCarthy/Polenske)
 - Scheduling tours and presentations, ongoing.
- ✚ Water Resources (Connelly, Jesic/White)
 - Working on September Conference.
- ✚ Leadership & Management (Rice/Finnigan)
 - Looking for more engagement. Will work on it at Conference.
- ✚ Utilities & Public ROW – (____/Easley)
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- ✚ Emergency Management (Johnson/Webb)
 - New committee meeting. Put in for presentation at Conference.
- ✚ Op-Engine (Cantlon & Minor/Easley)
 - New Committee Formed! Happy Hour next week.

Additional Items

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Meeting Adjourned: 10:52 PM by Doug Singer, President